

MEETING MINUTES

A. CALL TO ORDER

Board President Smith called the Regular meeting of the Governing Board to order at 6:02 PM.

B. ROLL CALL: Rachelle Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley

Board members Haddoak, Robert, Solomon, Smith, and Talley were present.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

D. ADJOURN TO CLOSED SESSION

Adjourned to Closed Session at 6:03 PM.

1. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of section 54956.9) OAH Special Education Due Process Case NO. 2024120478**
2. **EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: OAH Special Education Due Process Case No. 2024060701**
3. **Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee**
4. **Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources**
5. **Pursuant to Government Code Section 54957: Superintendent 2024-2025 Mid-Year Evaluation**

E. RECONVENE TO OPEN SESSION

Board members returned to Regular Session at 7:03 PM.

F. REPORT OUT OF CLOSED SESSION

Board President Smith announced that in closed session, the Board approved a settlement agreement in OAH Special Education Due Process Case No. 2024120478, pursuant to which the District, without admission of fault, has agreed to fund and provide specified educational services and reasonable attorneys fees collectively not to exceed \$56,980.00, in consideration of a release of claims against the District. The roll call vote was as follows:

Motion: Solomon / Seconded: Haddoak

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon – Aye

Talley – Aye

G. PLEDGE OF ALLEGIANCE

Board President Smith led the Pledge of Allegiance.

H. APPROVAL OF THE AGENDA

Agenda approved.

Motion: Robert / Seconded: Talley

Vote: 5 – 0

I. APPROVAL OF MINUTES**1. Consideration of Approving the Minutes of the Regular Meeting of January 28, 2025**

Minutes approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

2. Consideration of Approving the Minutes of the Special Meeting - District Open House of February 4, 2025

Minutes approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS

- Board member Solomon shared that the next Trustees Association meeting is scheduled on Monday, February 24th, at 6:00 PM in the District's Governing Board Room. Former state superintendent Jack O'Connell and Caitlin Jung, both partners from Capitol Advisors, will be present to discuss the state's educational landscape and what may be coming up in California;
- Board members were delighted to visit Oak Hills and Pico Canyon Schools and shared their experiences visiting classrooms throughout the schools;
- Board members and Superintendent Hernandez shared they attended site and PTO/PTA events hosted throughout the District on Friday, February 7th;
- Superintendent Hernandez attended the Wallace Foundation Conference as an invited presenter and shared she met several university leaders and was proud to represent NSD as the Superintendent;
- Board member Solomon invited the public to the Raising the Curtain Foundation's Community Arts Event on Saturday, February 22nd, from 1:00 – 3:30 PM, where several performing arts companies around the valley will showcase performances.
- Board President Smith thanked his fellow Board members for attending the recent site visits and Open House event on February 4th.

K. PUBLIC COMMENTS

There were no public comments.

L. CORRESPONDENCE**1. 2024 CSBA Ballot for Delegate Assembly**

Board members approved to cast votes for the two recommended candidates presented:

Cherise Moore - William S. Hart USD

Sharon Vega - Palmdale SD

Motion: Solomon / Seconded: Robert

Vote: 5 – 0

2. LACOE Letter: Second Quarter 2024-2025 Fiscal Year Results of Site Visits, Reviews, and Uniform Complaint Data

California Education Code (EC) Section 1240 requires the Los Angeles County Office of Education (LACOE) to visit schools identified in our county, review information in the areas noted below, and report the results of our visits and reviews. The results of the visits were rated "Exceptional."

M. CONSENT CALENDAR

- 1. Removal of Items From the Consent Calendar**
No items removed.
- 2. Consideration of Approving Items on the Consent Calendar**
Item approved.
Motion: Talley / Seconded: Haddoak
Vote: 5 – 0
Roll call vote:
Haddoak - Aye
Robert - Aye
Smith – Aye
Solomon - Aye
Talley - Aye
- 3. Consent Calendar- Business Services**
 - i. Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants**
 - ii. Consideration of Approving the Salvage Report**
- 4. Consent Calendar- Human Resources**
 - i. Consideration of Approving Personnel Report #24/25-13**
- 5. Consent Calendar - Curriculum/Instructional Services**
 - i. Consideration of Approving STEAM Assembly at Wiley Canyon Elementary School**

N. STAFF REPORTS

- 1. Staff Reports- Student Support Services**
 - i. Consideration of Approving Speech and Language Pathologist Attendance at 2025 California Speech Language Hearing Association Convergence**
Convergence is the center for advanced workshops on evidence-based practices, recent advancements in the speech-language and hearing field, and where nearly 200 practice-changing sessions will take place. The District's Speech-Language Pathology team will attend the conference to expand their skills.

Item approved.
Motion: Solomon / Seconded: Talley
Vote: 5 - 0
 - ii. Consideration of Approving Board Certified Behavior Analysts Attendance to California Association for Behavior Analysis Conference**
The District's Board Certified Behavior Analysts (BCBA) team will attend workshops on assessment planning topics, evidence-based practice for Individualized Education Program goals, and best practices in behavior analysis.

Item approved.
Motion: Solomon / Seconded: Talley
Vote: 5 - 0
- 2. Staff Reports- Business Services**
 - i. Presentation on Relocatable Building Assessment at Stevenson Ranch, Wiley Canyon, and Meadows Elementary Schools**
Scott F. Gaudineer, President/CEO of Flewelling & Moody, Inc., provided a relocatable building assessment at Stevenson Ranch, Wiley Canyon, and Meadows

Elementary Schools.

Board members were asked to consider whether the existing portables serve the appropriate educational needs and consider space, demographics, and other factors to determine whether the portables should remain.

ii. Consideration of Approving Contract with Infinity Communications & Consulting, Inc. for Voice Over Internet Protocol (VOIP) RFP Management

This consultant will manage critical aspects of the process, including drafting and overseeing the RFP, evaluating vendor proposals, assisting with proposal grading, and supporting the implementation of a Voice Over Internet Protocol (VoIP) system.

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 - 0

3. Staff Reports- Curriculum/Instructional Services

i. Consideration of Approving Travel and Related Expenses to the California Association of Bilingual Education (CABE) Conference in Long Beach, California for Newhall Elementary Staff and Parents (March 27, 2025).

The CABE conference offers multiple workshops related to English Language Development. Attending the CABE conference allows our Newhall Elementary parents to bolster their leadership skills and actively engage in our community's educational journey.

Item approved.

Motion: Robert / Seconded: Solomon

Vote: 5 - 0

ii. Annual Update to the Local Control Accountability Plan (LCAP) and Local Control Funding Formula Budget Overview for Parents (BOP)

Assistant Superintendent of Instructional Services Kate Peattie provided an overview of:

- All available midyear outcome data related to metrics identified in the current LCAP
- All available midyear expenditure and implementation data on all actions identified in the current LCAP

iii. Consideration of Approving Instructional Services Board Policies - First Reading

Board Policy 0510 approved with suggested edits and waived additional readings.

Motion: Talley / Seconded: Haddoak

Vote: 5 - 0

Administrative Regulation 0510 approved and waived additional readings.

Motion: Solomon / Seconded: Robert

Vote: 5 - 0

Board Policy 6112 approved and waived additional readings.

Motion: Talley / Seconded: Solomon

Vote: 5 - 0

Administrative Regulation 6112 approved and waived additional readings.

Motion: Robert / Seconded: Talley

Vote: 5 - 0

Board Policy 6142.92 approved with suggested edits and waived additional readings.
Motion: Solomon / Seconded: Haddoak
Vote: 5 - 0

4. Staff Reports- Human Resources

i. Consideration of Approving New Certificated Administrative Job Description and Salary Schedule - Coordinator of Expanded Learning Opportunities Program (ELOP)

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

O. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD

None.

P. ADJOURN TO SECOND CLOSED SESSION

Board members resumed Closed Session at 8:25 PM to discuss previously stated closed session items.

Q. RETURN TO OPEN SESSION

Board Members returned to Public Session at 9:07 PM.

R. REPORT OUT OF SECOND CLOSED SESSION

Board President Smith announced that the Board took no action in second Closed Session.

S. ADJOURNMENT

Board President Smith adjourned the meeting at 9:08 PM.

The next Regular Board Meeting is scheduled for February 25, 2025. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



Rachelle Haddoak, Governing Board Clerk



Dr. Leticia Hernandez, Secretary